

**First United Methodist Church
Special Governance Board Meeting (In-Person)
November 14, 2022**

Members Present: Perry Brown, Pastor Duane Carlisle, Anna Clark, Craig Dobbins, Reid Hochstetler, Mike Johnson, and Stu Kline

The meeting was called to order at 7:05 pm. Pastor Duane provided an opening devotional.

Meeting Agenda

- Final review of church sign plans
- Review of Charge Conference report
- Review of Declaration of Candidacy for Ordained Ministry from Kory Pritchett

Church Sign – Stu Kline

Stu, serving as a messenger for Suzie, distributed copies of the final sign rendering and the signage proposal from Huston Electric. These documents are attached. There was concern expressed that while lighted at night the dark green used for “United Methodist Church” may not be visible in the dark. The question was asked if it should be white. After a brief discussion, the Governance Board decided to use dark green, as designed. **It was moved and seconded to install the sign as designed. The motion passed unanimously.**

Charge Conference report – Pastor Duane

The 2022 report has been prepared and submitted to the District Superintendent. In addition to usual items, this year’s report contained our policy regarding procedures for ministry to people identified as sex offenders. If any one is interested in reviewing the report, contact Pastor Duane.

Declaration of Candidacy for Ordained Ministry - Kory Pritchett

This review was conducted by the Governance Board in its role as the Staff/Parish Relations Committee. The review was guided by a set of questions provided by the United Methodist Church of Indiana. Other topics were also covered. At the end of the discussion with Kory, **it was moved and seconded that the Staff/Parish Relations Committee of the First United Methodist Church in West Lafayette, IN support the Candidacy for Ordained Ministry from Kory Pritchett. The motion passed unanimously.**

Everyone wished Kory the best on his journey.

The meeting adjourned at 8:34 pm.

Submitted by Craig Dobbins, Secretary

First United Methodist Church

November 14, 2022

Attn: Suzie Kline
1700 W. State Street
West Lafayette, IN 47906
Email: sskline82@msn.com

Re: Signage Proposal – 10mm EMC

Huston Signs is pleased to provide you with the following scope of work & Watchfire resolution options:

- 1) **Removal:** Remove existing monument sign and turn over to customer.
- 2) **Sign Base:** Provide new sign base including excavation, steel tubing, concrete, and stone veneer with limestone cap (overall height of 42”).
- 3) **Monument Sign:** Provide & install monument sign as shown in Huston provided rendering titled “MONUMENT_V15 FINAL”. Includes 5-year manufacturer’s warranty & 1-year free labor. Will hook up to existing electrical.
- 4) **Church Identification:** Faces to be routed aluminum with push-thru acrylic lettering for the portion reading “FIRST UNITED METHODIST CHURCH” and the cross logo. The address number “1700” will be vinyl. Sign cabinet is to be internally illuminated with LEDs.
- 5) **Watchfire Sign:** Full color 10mm Watchfire EMC at 3’5”h x 8’3” with viewing area of 3’h x 8’w. Communication will be 4G cellular with life-of-sign data plan. Includes Ignite software & training.
- 6) **Sign Panel:** Qty. 1 – 18”h x 78”w aluminum sign panel at 3mm thickness with vinyl graphics reading “Village Nursery School Disciples Korean UMC” for east elevation.
- 7) **Sign Permitting:** Includes sign permit fee from the City of West Lafayette.

Quotation: \$76,500.00

Notes & Exclusions:

- 1) All quotations are valid for 10 days due to current market fluctuations.
- 2) Will hook up to existing electrical provided by others.
- 3) 50% due upon acceptance and the remainder due upon completion of sign installation.
- 4) Signage includes 5-year manufacturer’s warranty and 1-year free labor.

We trust this quotation meets with your approval and we sincerely appreciate the opportunity to be of service. Should you have any questions or request any additional information, please call me at the office.

Sincerely,

Samantha Milburn

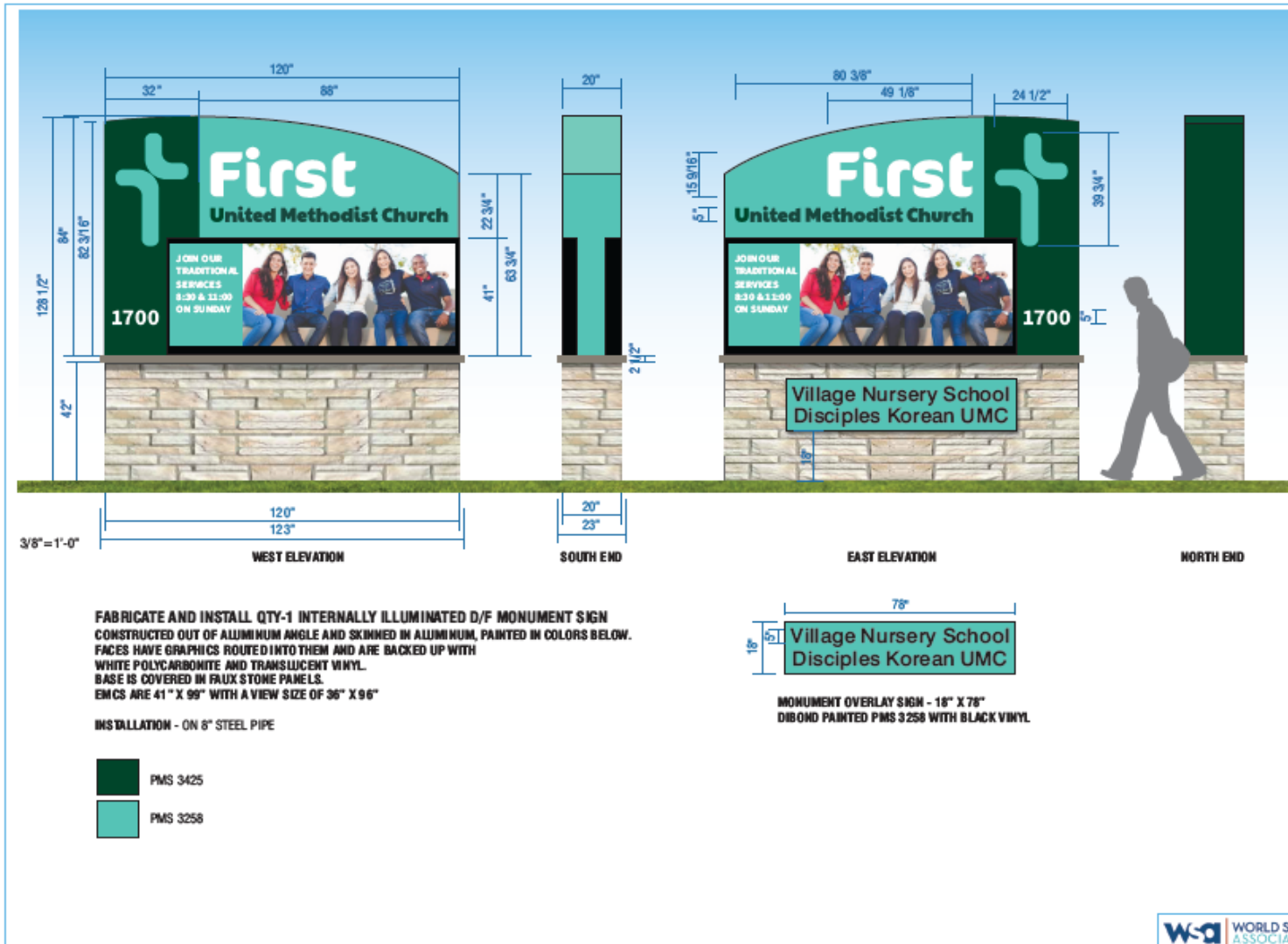
Account Executive

Signature gives Huston Signs approval to proceed with work _____

1105 E. 181st Street
Westfield, IN 46074
Phone: 317-804-9009
Fax: 317-804-9161

1915 E. North Street
Kokomo, IN 46901
Phone: 765-457-9137
Fax: 765-459-4116

2723 Old Romney Road
Lafayette, IN 47909
Phone: 765-474-6115
Fax: 765-474-6071



1105 E. 191st St.
Westfield, IN 46074
317-807-9009
hustonsigns.com



Do not use for exact color representations. Colors shown represent design intent only. The design and proposal are the exclusive property of Huston Signs, LLC. You may not reproduce, copy, or use this designer proposal without the written permission of Huston Signs, LLC.
Copyright © 2022 Huston Signs, LLC.

JOB NAME
FIRST UNITED METHODIST
ADDRESS
WESTLAFAYETTE, INDIANA
Salesperson
SAMANTHA MILBURN
DESIGNER
SLM
DATE
NOV 14, 2022
FILE NAME
MONUMENT SIGN v15 FINAL

PROJECT NOTES

- APPROVED AS SUBMITTED
- APPROVED WITH CHANGES
- NOT APPROVED

SIGNED: _____
DATE: _____

RENDERING IS BASED ON ESTIMATED DIMENSIONS. A FINAL SURVEY MAY ALTER ILLUSTRATED REPRESENTATION AND PLACEMENT.
WILL BE WIRED TO 120 VOLT UNLESS OTHERWISE SPECIFIED.