

**First United Methodist Church
Governance Board Meeting
January 16, 2023**

The meeting was called to order at 7:04 pm

- Pastor Duane opened meeting with prayer.

Present: Pastor Duane Carlie, Perry Brown, Mike Johnson, Larry and Lola Huggins, Don and Anne Caddy, Amanda Rowe, Kory and Rebecca Pritchett, Anna Clark, Rebecca Kaverman, Kathy Abrahamson, Ginny Dienhart, KJG Staff.

The meeting was call to order at 7:05 pm in the Activity Center. Pastor Duane provided an opening prayer.

Comments from the Chairperson – Perry Brown

- Perry indicated that the task of the congregation was to prepare for the second coming of Jesus. As a result, there are many issues to be resolved and actions to be taken. Perry encouraged the Governance Board to expedite their deliberations and move on.

Agenda

- It was moved and seconded that the agenda be approved. The motion passed. The meeting agenda is attached.

Minutes of December Meeting - Craig Dobbins

- Minutes of the December 2022 meeting were distributed to those in attendance. Perry Brown asked that people take a moment to review the minutes. It was moved and seconded that the minutes be approved. The motion passed.

Reports

- Pastor's Report – Pastor Duane

Pastor Duane provided a recap of 2022. 2022 saw progress on:

- ✓ our branding efforts to more clearly communicate who we are, what we do, and how we express these items professionally. The report from Small Box was received and adopted. The Evergreen Strategic Communications was hired to assist with improving our web site and implementing other aspects of the recently completed branding report.
- ✓ development of a new church sign moved forward with the signing of a contract with Huston Electric to begin construction.

- ✓ completion of electric outlets in the parking lot which will help with holding outdoor activities in this area. This project also extended electric service to the sign on the bridge
 - ✓ the initiation of a project to make the gathering area in the narthex more welcoming, The church sign, the parking lot project, and the narthex project have received significant support from the First Church Foundation.
 - ✓ meeting face to face for worship services, the relaunch of Sunday School for the children, youth, and adults, and
 - ✓ seeing new faces in worship, increased participation of members in activities, and the building of relationships.
- Presentation of welcoming space modifications by KJG Architecture.

KJC indicated they attempted to create intentional spaces that match the branding plan. The plan included a welcome desk, coffee bar, and seating areas. Colors were selected to project a sense of warmth and create accent areas. The details of the report are attached. The Governance Board response to the report was overwhelmingly positive. It was estimated the project would cost between \$375,000 and \$475,000.

Reid moved to accept the plan and move forward with a plan to fund the project. Motion was seconded by Kathy and passed.

During the discussion of the KJC narthex plan, it was suggested the Governance Board should investigate how this change might fit with improvements to the Activity Center and the CLC.

Don Caddy moved KJC be requested to suggest modifications for the Activity Center and CLC that would complement those proposed for the narthex, provided this could be done at a reasonable cost. The proposed changes to the design contract will be emailed to the Governance Board for their approval. Reid seconded. The motion passed.

Meeting adjourned at 8:35 pm.

On January 17, 2023, Don Caddy sent an email to all board members indicating the cost of KJC developing Additional Schematic and Interior Design would cost \$4,000. Through an email vote, the Governance Board approved the KJC proposal.

Submitted by: Craig Dobbins, Secretary

First United Methodist Church of West Lafayette

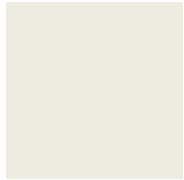
January 2023 Governance Boarding Meeting

1. Welcome
2. Introduction of Governance Board Members.
3. Attendance
4. Centering and Opening Prayer
5. Adoption of Agenda
6. Approval of Minutes
7. Reports
 1. Sr. Pastor
 2. Trustee Report
 1. Presentation by KJG Architecture of Narthex Plan
8. Q&A
9. New Business
10. Closing

FIRST UNITED INTERIOR DESIGN MEETING

1.16.2023





Primary Wall Paint



Accent Wall Paint



Accent Wall Paint



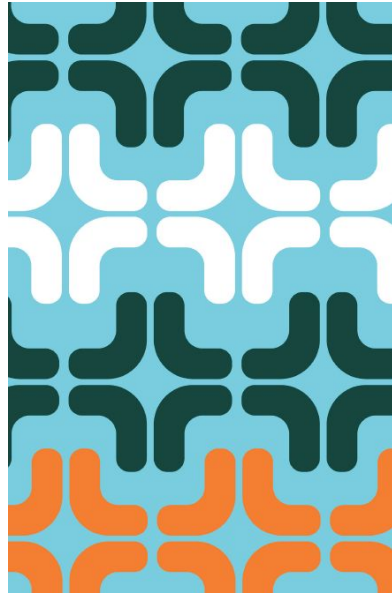
Accent Wall Paint



Countertop



Casework



Graphic



Wall Tile



Wall Tile



LVT Installation Image



LVT

WELCOME DESK
INFORMATION
CENTER

COFFEE BAR

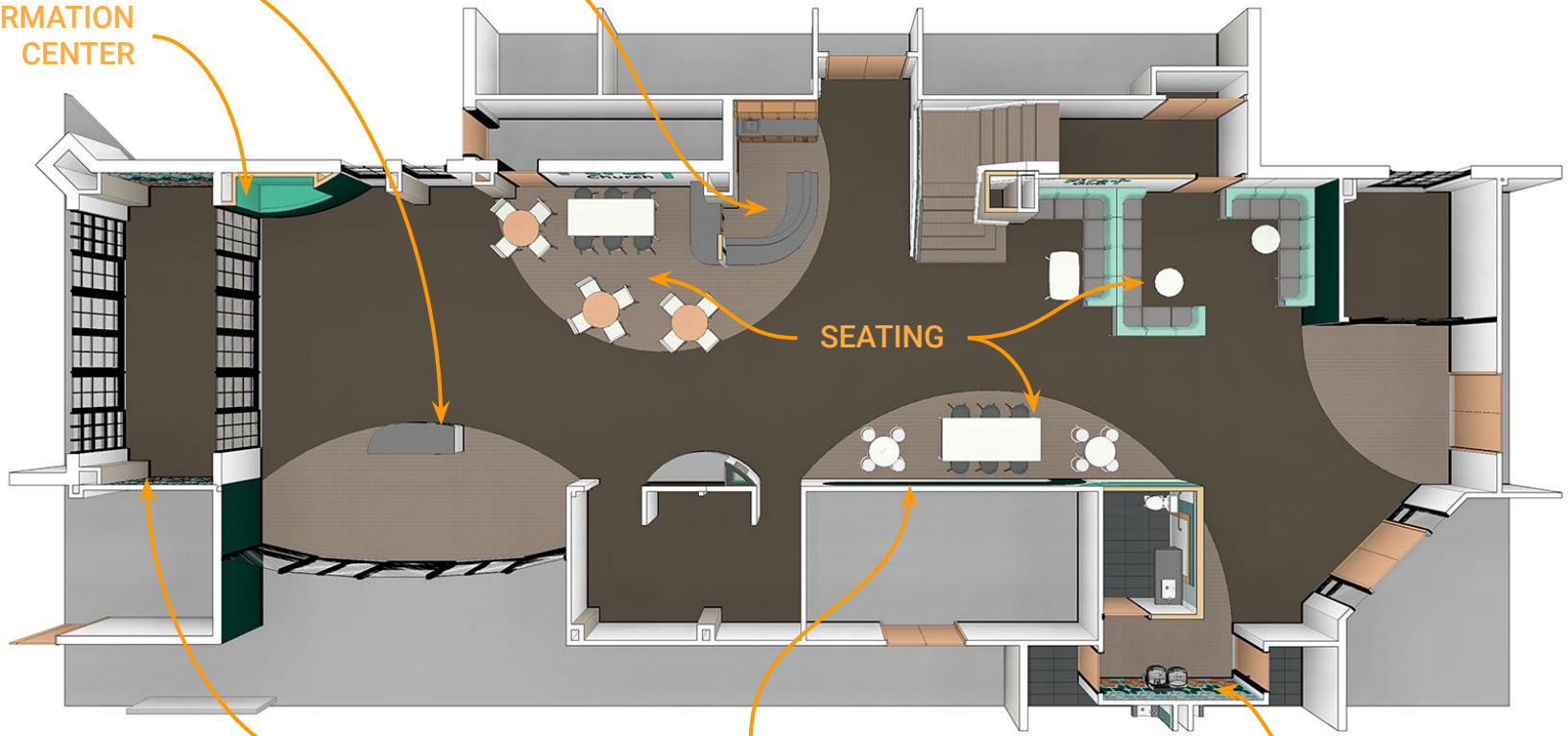
SEATING

GRAPHIC

HISTORY / GRAPHIC WALL

GRAPHIC

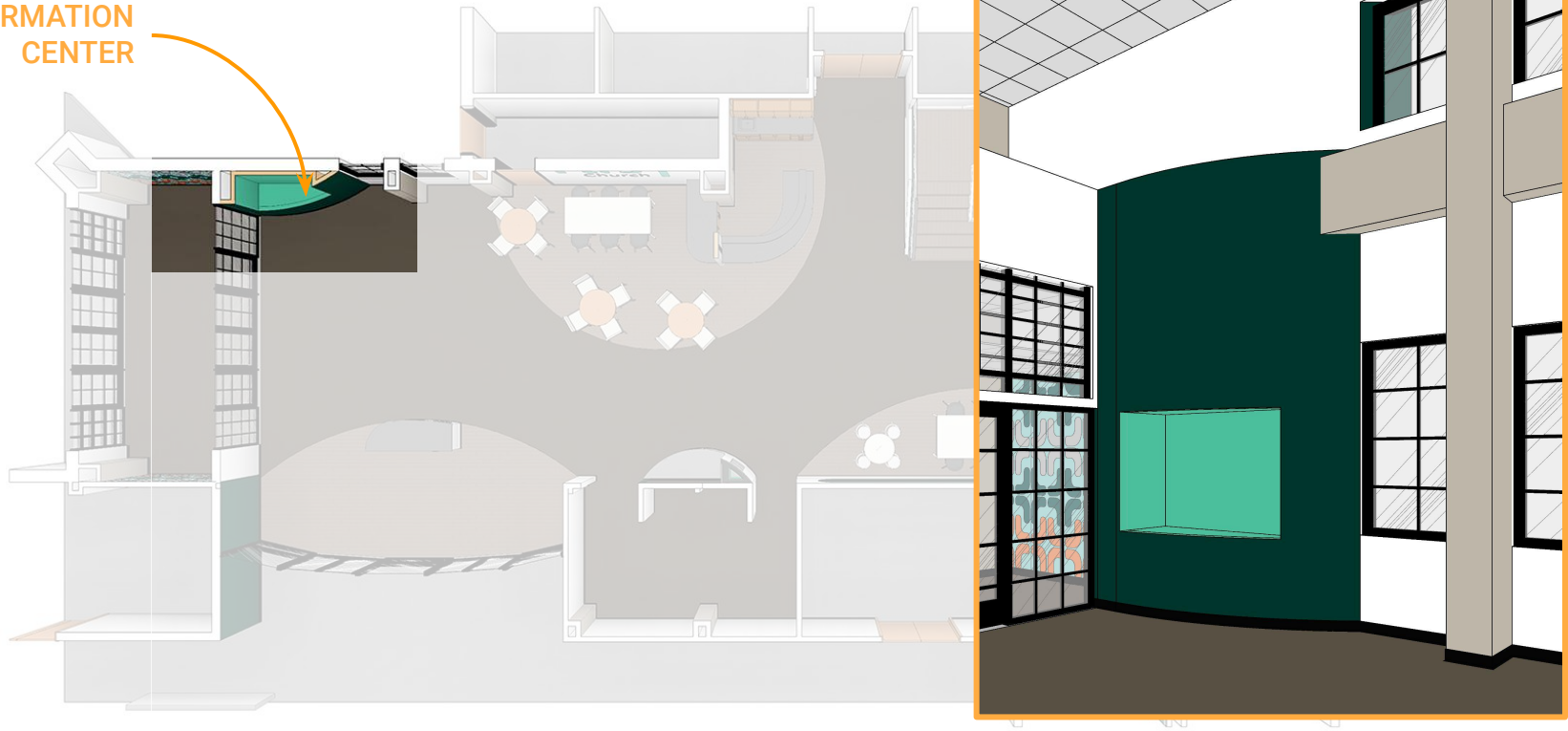
FIRST FLOOR OVERALL PLAN





VIEW FROM ENTRY

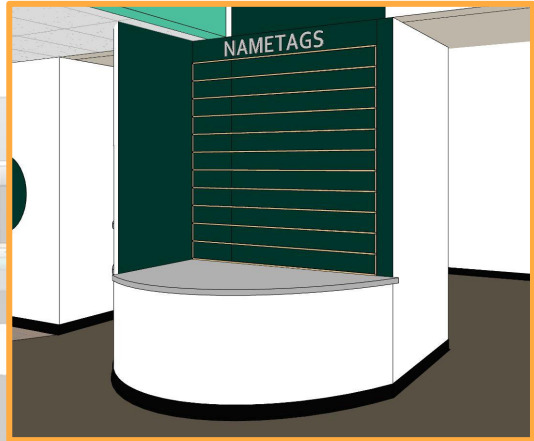
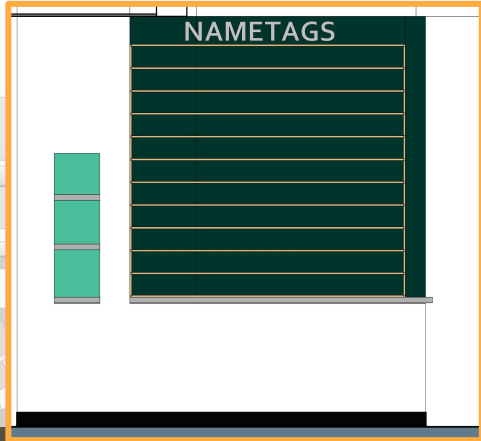
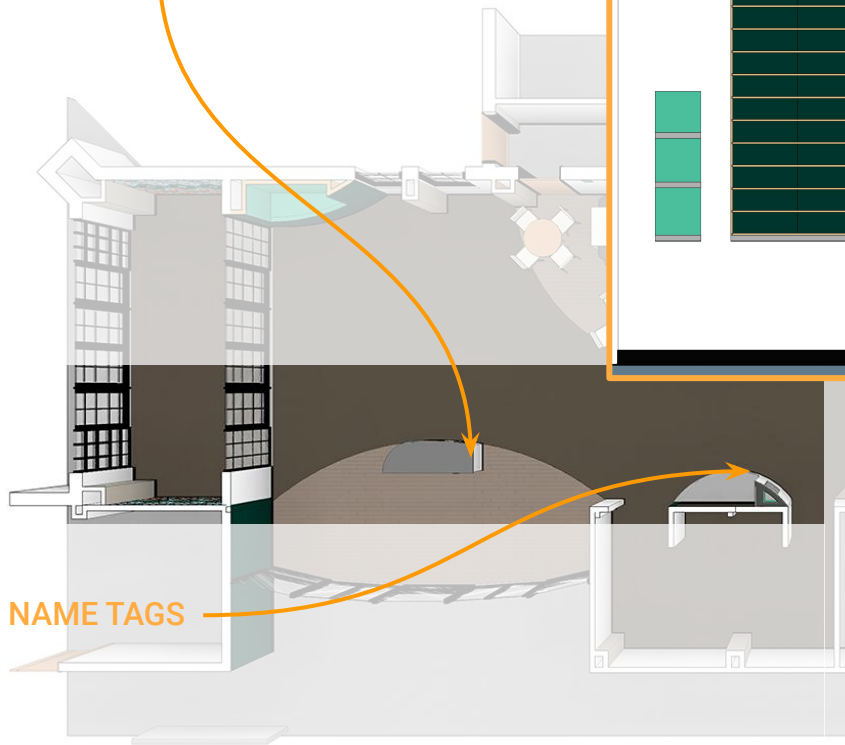
INFORMATION
CENTER



INFORMATION CENTER

WELCOME DESK

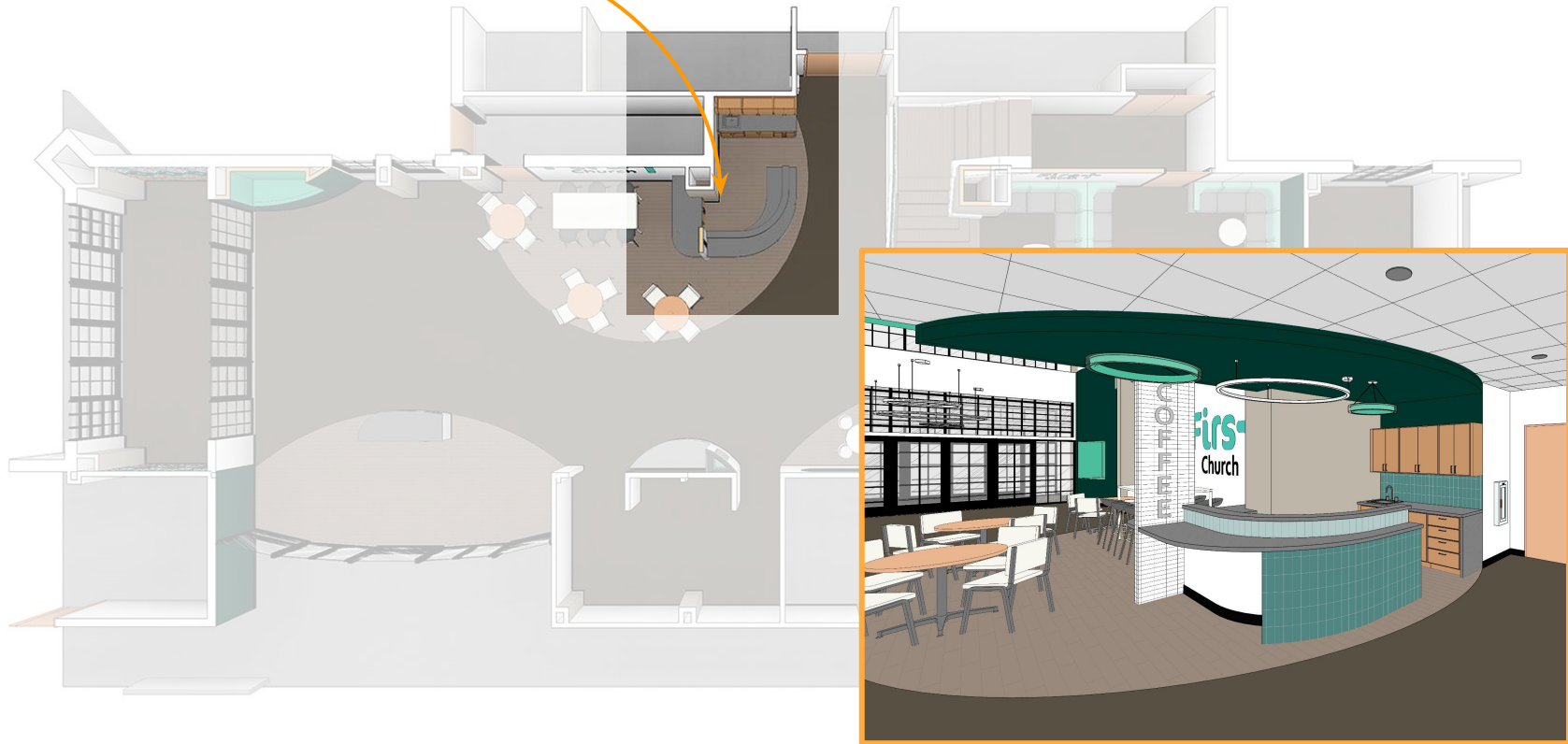
NAME TAGS



WELCOME DESK AND NAME TAGS



COFFEE BAR



COFFEE BAR



Wall Tile



Wall Tile



Wall Tile



Wall Tile



Wall Tile



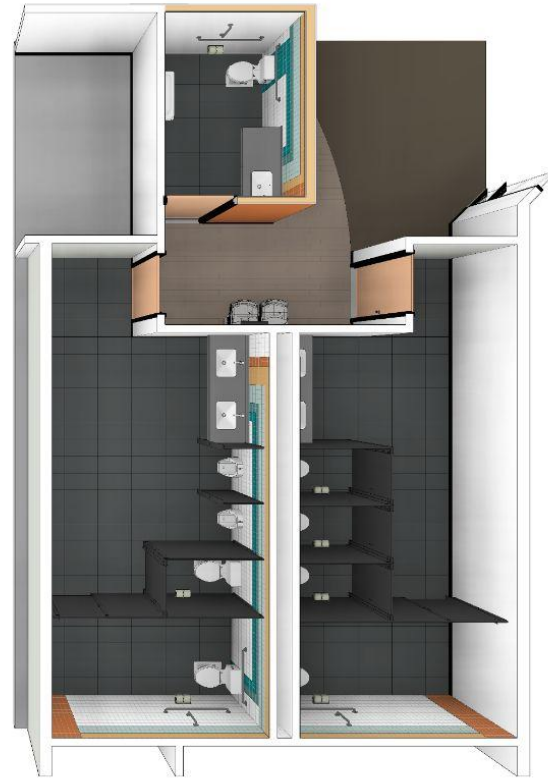
Wall Tile

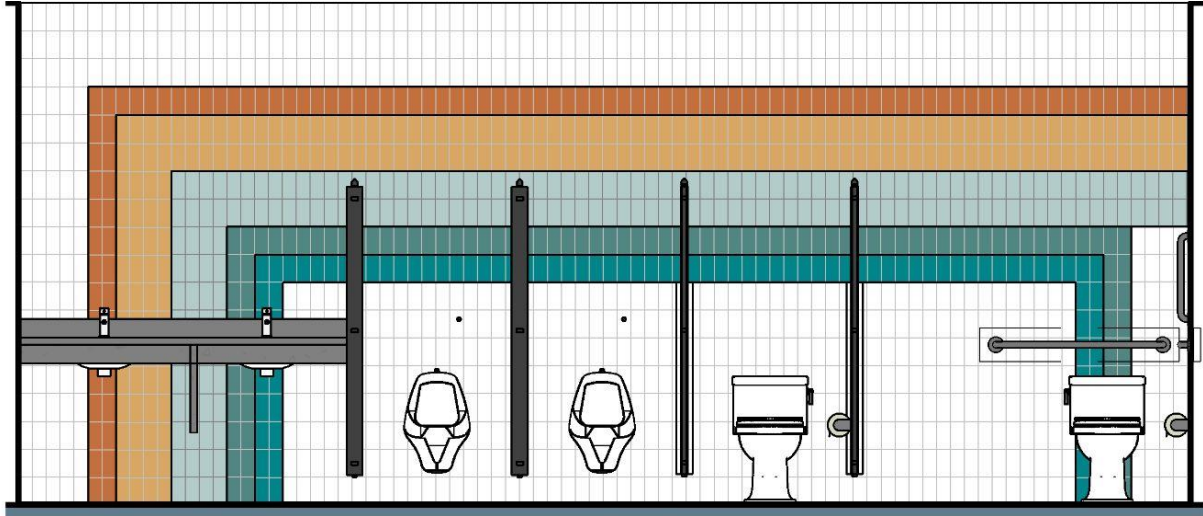
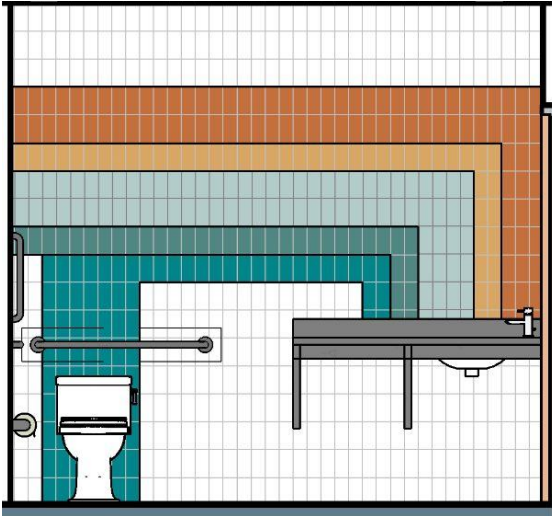


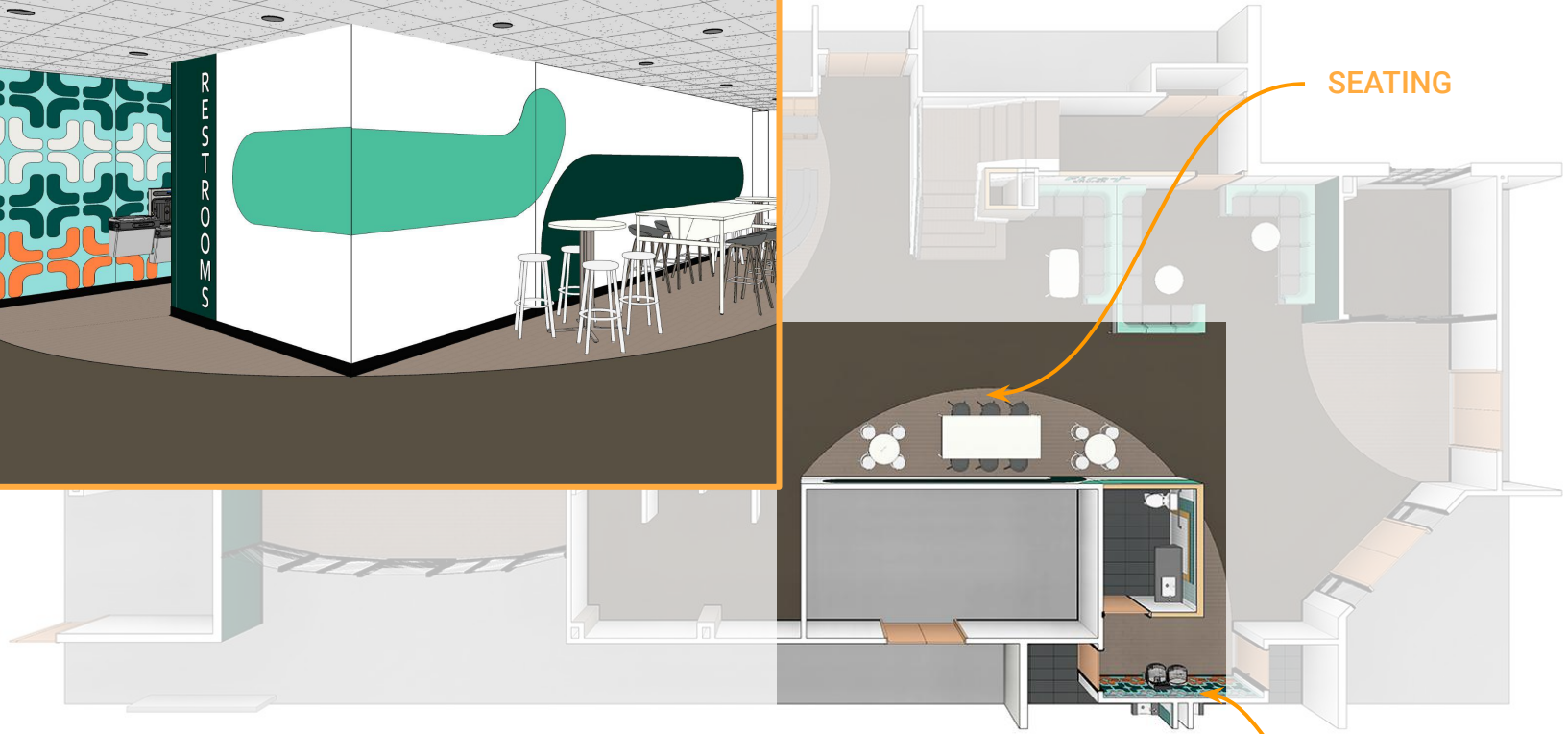
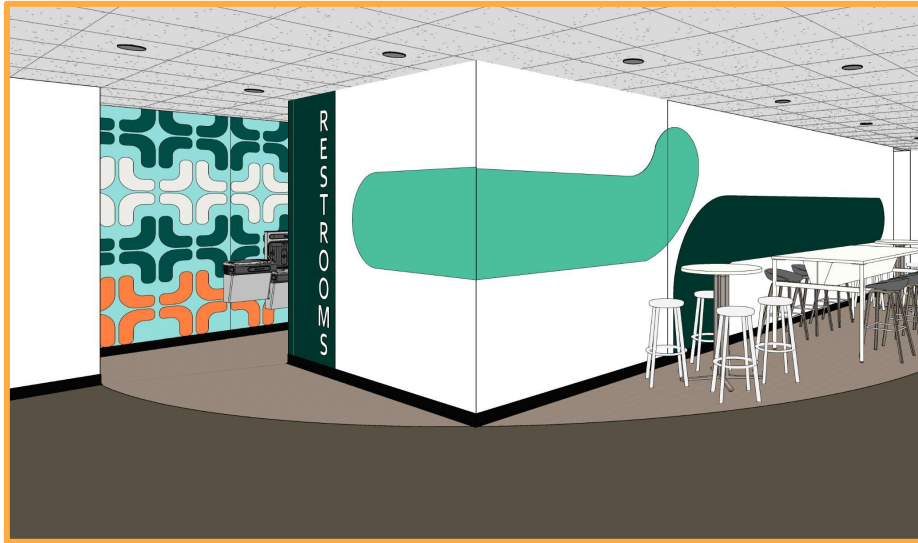
Floor Tile Installation Image



Floor Tile





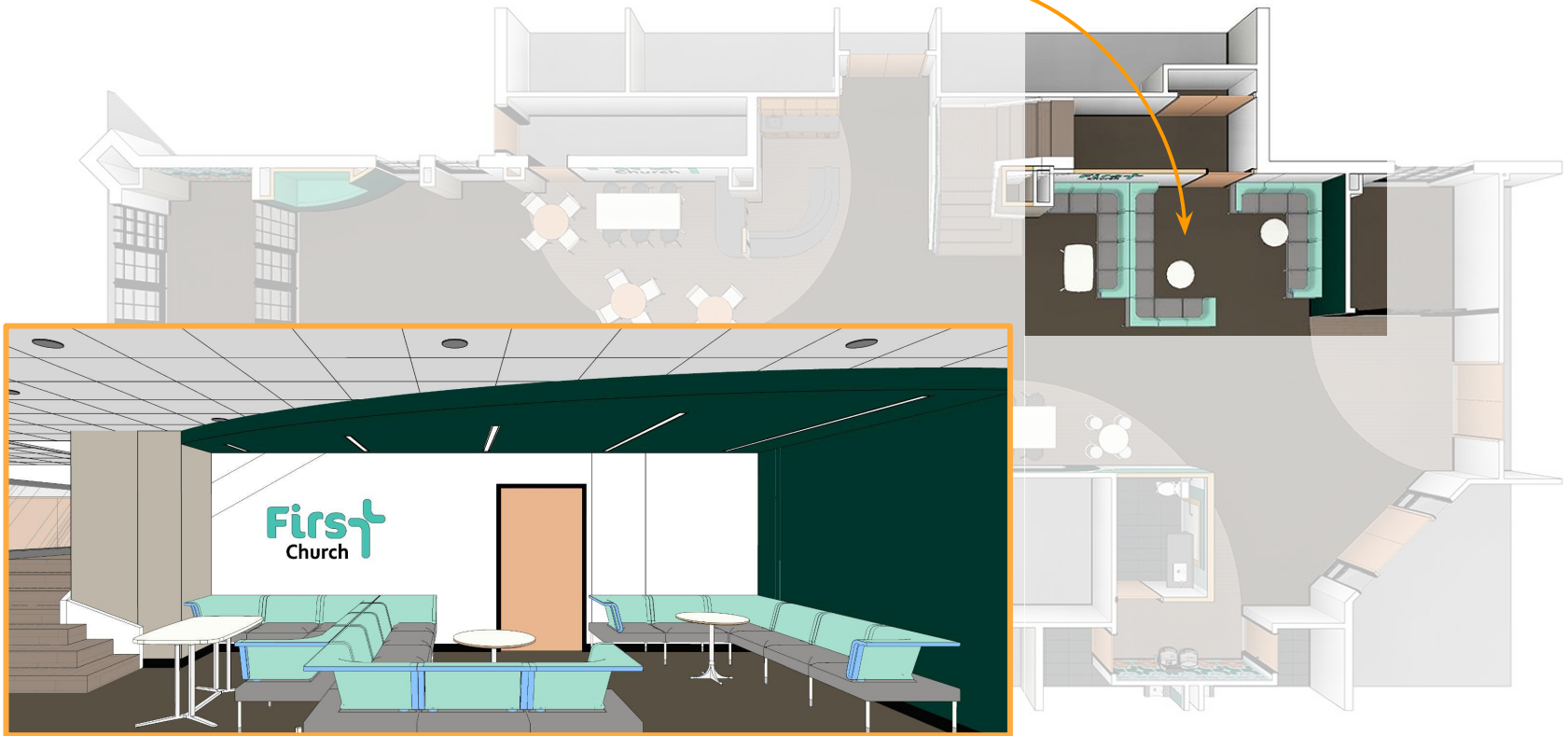


SEATING

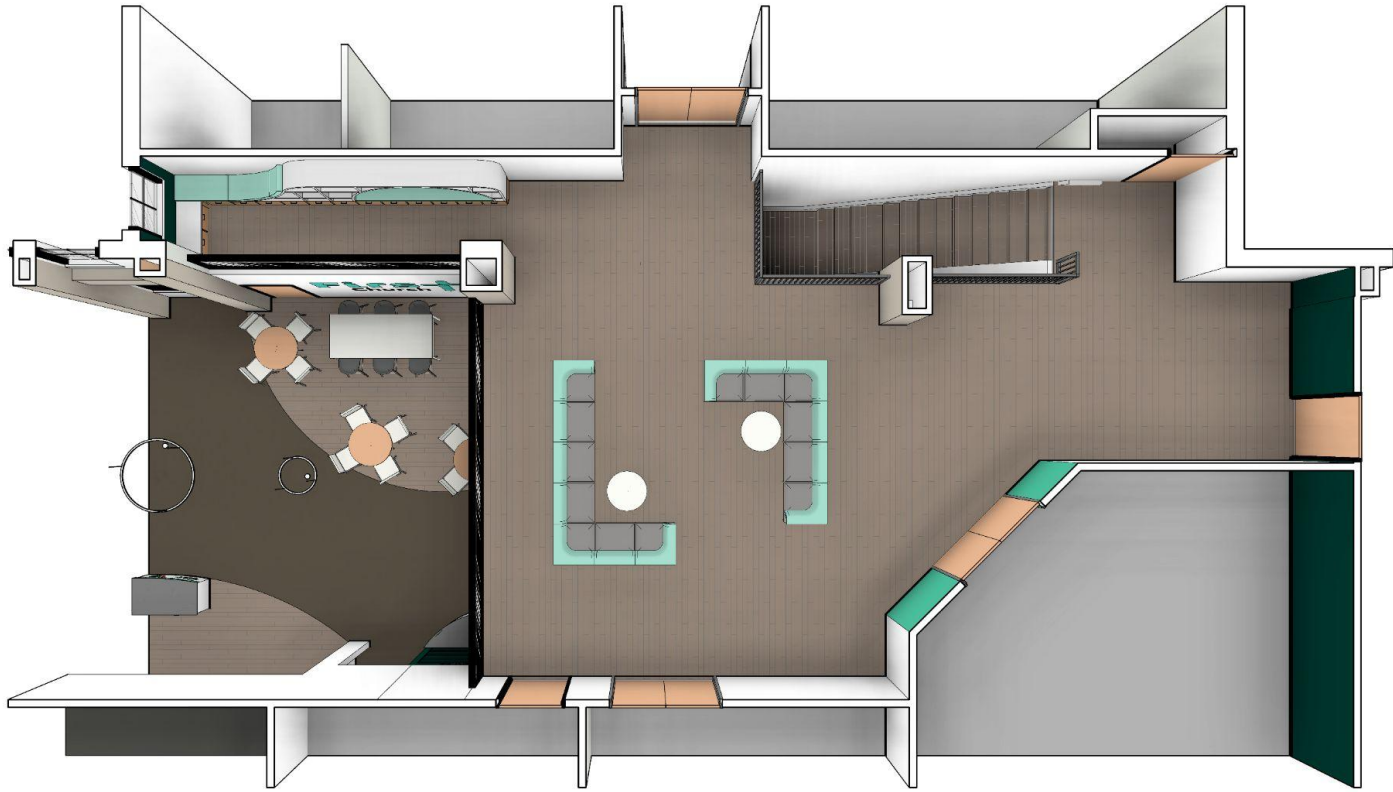
GRAPHIC

RESTROOM ENTRY

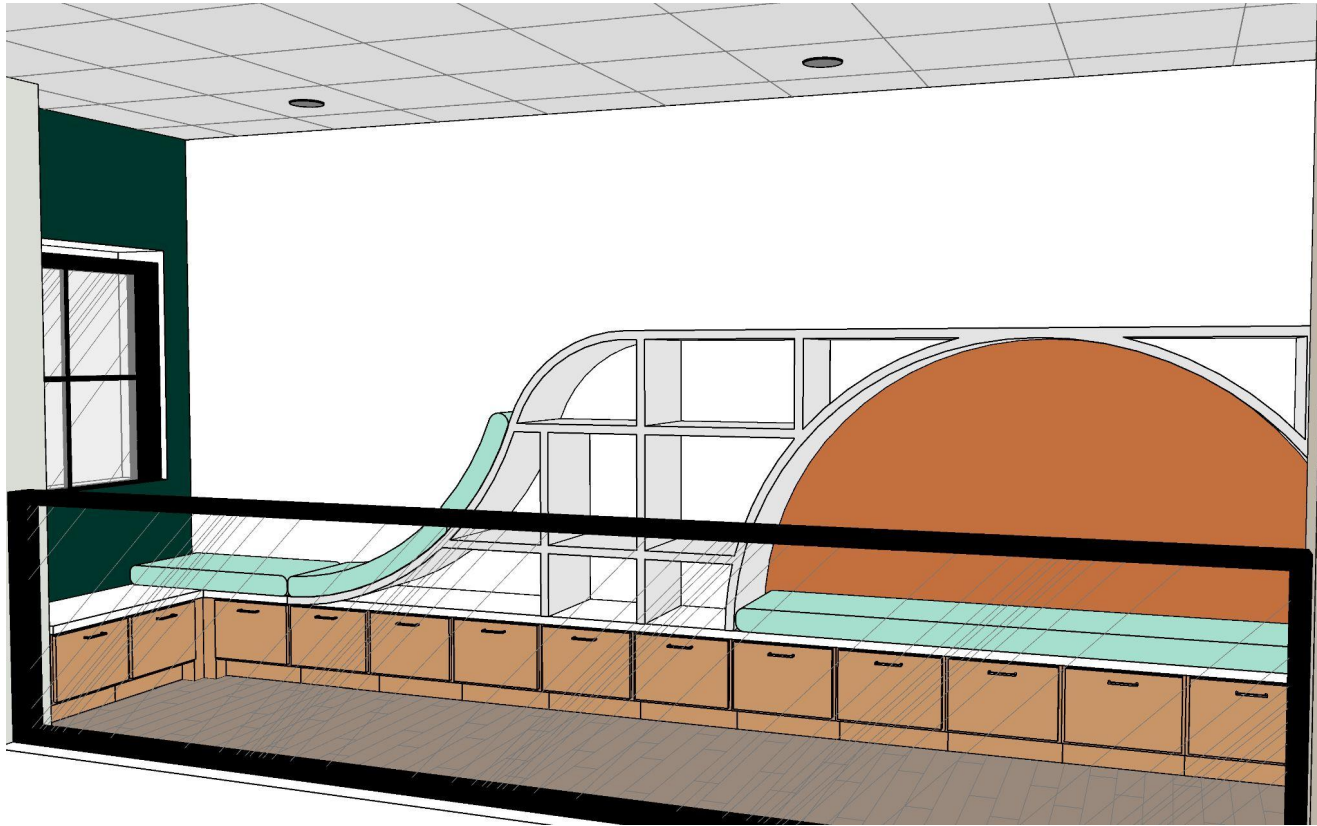
SEATING



ADDITIONAL SEATING AREA



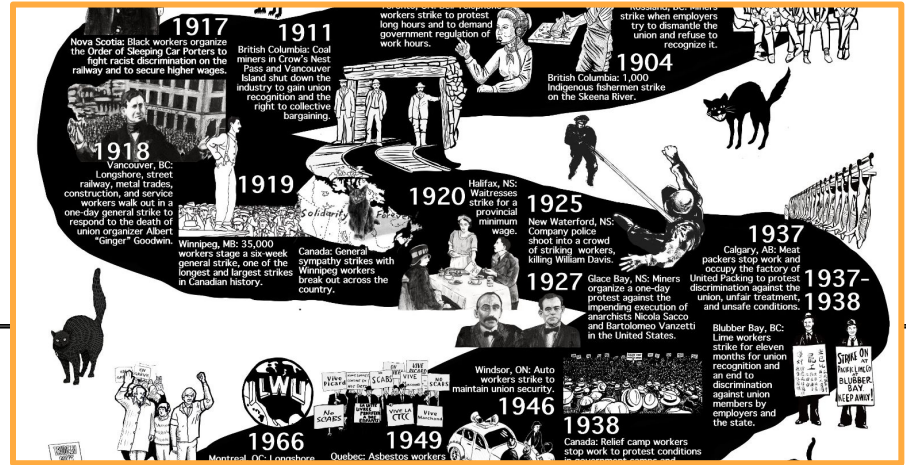
SECOND FLOOR OVERALL PLAN



SECOND FLOOR SEATING NOOK

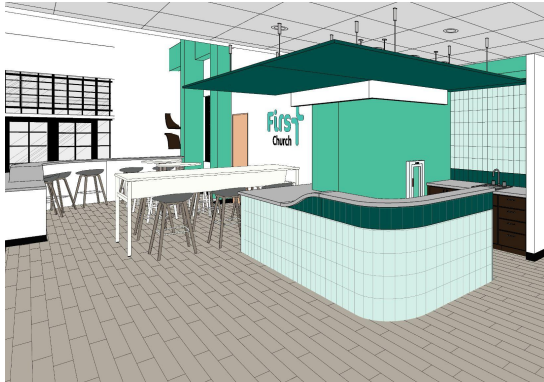
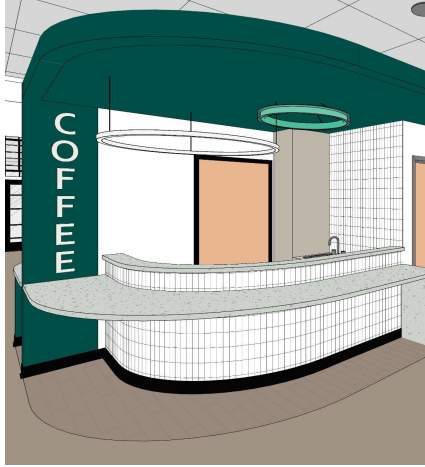


VIEW FROM ENTRY



(CHURCH HISTORY PRIOR TO CURRENT BUILDING)

(CHURCH HISTORY FROM CURRENT BUILDING TO PRESENT)



DESIGN PROGRESSION



Amendment to the Professional Services Agreement

Project: A2022.105 First United Methodist Church

Date: January 17th, 2023

Owner: First United Methodist Church
 Attention: Don Caddy
 1700 W. State Street
 West Lafayette, IN 47906

Architect: KJG Architecture,
 527 Sagamore Parkway West
 Lafayette, IN 47906

The Owner and Architect amend the Agreement as follows:

Contract fee amended to encompass additional schematic design work and existing building documentation to explore renovations to the existing multipurpose space (at the end of the narthex) and the existing sanctuary finishes. The design will encompass a design for new finishes, preliminary acoustic interventions, and minor architectural interventions. This contract will add 1-2 additional design review meetings and the deliverables will include an updated design presentation with the addition of the increased scope area. This would not include the inclusion of this design into the current Construction Documents, and if First United wishes to include these in that bid, an additional amendment would be required.

The Architect's compensation and schedule shall be adjusted as follows:

Original Contract Amount:

Schematic and Interior Design: \$8,400.00 (Eight Thousand and Four Hundred Dollars)

Design Development and Construction Documents: \$12,600.00 (Twelve Thousand and Six Hundred Dollars)

Compensation Adjustment:

Additional Schematic and Interior Design: \$4,000.00 (Four Thousand Dollars)

Amended Contract Amount:

\$25,000 (Twenty-five Thousand Dollars)

SIGNATURES:

 Don Caddy
 First United Methodist Church
 Chair Trustee

 Kelly John Good, AIA
 KJG Architecture, Inc.

 Date

 Date