



Worship Technology Coordinator

(Part-Time – 10 hrs/week)

Position Overview

First United Methodist Church of West Lafayette is seeking a **part-time Worship Technology Coordinator** to help support and oversee the technology that enhances our worship and outreach.

Over the past several years, technology has become an essential part of our ministry. Sound, lighting, projection, and livestreaming now help connect people both in the sanctuary and beyond it.

We are blessed with committed volunteers who support this work. As our systems have grown more complex, we are seeking someone who can provide **consistent leadership, coordination, and training** so that our volunteers and worship leaders can focus on meaningful worship rather than technical challenges.

Key Responsibilities

- Operate and oversee technology for Sunday worship services
- Manage presentation software (ProPresenter) and worship slides
- Coordinate sound, lighting, and livestream systems
- Help balance sound for both in-room and livestream audiences
- Recruit, schedule, and train volunteer tech operators
- Develop simple documentation and procedures for volunteers
- Organize and maintain archived services on YouTube and the church website
- Support occasional additional services such as funerals, weddings, or special events
- Coordinate technology practices with our partner congregation, Disciples Korean UMC

Ideal Candidate

We are seeking someone who is:

- Comfortable working with audio/visual technology and software in a live production setting (e.g., Dante, DMX, ProPresenter, Bitfocus Companion, etc.)
- Able to troubleshoot and resolve technical issues efficiently
- Problem-solving oriented
- Knowledgeable about enterprise network infrastructure (e.g., Ubiquiti, Cisco, etc.)
- Organized and able to coordinate volunteers effectively
- Calm and responsive in live-service environments
- Interested in supporting meaningful worship and community life
- A strong team player with the ability to collaborate with volunteers, staff, and other team members

You do not need to have all of the skills listed above, but a willingness to learn and develop in the role is essential.

Schedule

Approximately **10 hours per week**, including Sunday mornings and some flexible preparation time during the week.

Hourly Rate

This position pays \$20 - \$27 per hour based on experience and skills.

To Apply

Please send a brief expression of interest or resume to:

Brianna Ginn

FUMC Staff Parish Relation Chair
fumc.west.lafayette@gmail.com

About First United Methodist Church

First United Methodist Church of West Lafayette is an inclusive Christian community committed to worship, learning, service, and justice. Rooted in the Wesleyan tradition of The United Methodist Church, we seek to love God and neighbor through thoughtful faith, vibrant worship, and active engagement in the life of the Greater Lafayette community. We welcome people of all backgrounds and affirm the dignity and belonging of every person.